

**MEETING OF THE
BOARD OF LIBRARY TRUSTEES
MAY 09, 2017
MINUTES**

Call to Order

Chairperson Adam Delmolino called the meeting to order at 7:20 pm, and in attendance were trustees Heather Calvin, Kathy Fennelly, Amy Hampe, Frank Murphy, Joyce Radochia. Also in attendance were Andrea Nicolay, library director, and Maura Deedy, assistant library director. Lois Rho was absent.

Approval of Minutes (vote needed)

Trustees reviewed the minutes of the April meeting. Ms. Fennelly moved to approve the minutes. Ms. Calvin seconded the motion. The board approved unanimously.

Community Time

No community members were present.

ROL Update and Grant Opportunities

Ms. Nicolay presented a master schedule for Reimagining Our Libraries that includes Foundation, Working Group, and Public meetings and ABA deliverables. Ms. Nicolay reviewed the agenda for the Public Meeting and how the ABA team will solicit feedback from participants. ABA is currently reviewing documents provided by the library. Ms. Nicolay reviewed construction grant opportunities for public libraries in Massachusetts. The Board discussed whether Town Capital Funding could be used for aspects of Reimagining Our Libraries.

Winfield Robbins Art Prints Working Group Update

Ms. Gentile collected 33 boxes of prints and suggested a new loan agreement to additional art schools in the area to borrow them. The 33 boxes have a detailed inventory of the titles. The Board recommended having the prints returned to Robbins to ensure the recommendations are based on the full collection.

Winfield Robbins Art Prints Appraisal Contract

Ms. Fennelly moved to approve Andrea as the Authorized Representative for signing the Contract with Childs Gallery. Mr. Murphy seconded the motion. Board approved unanimously.

Appointment of Nominating Committee (vote needed)

Mr. Murphy proposed that Ms. Fennelly and Ms. Radochia be appointed to the nominating committee. Ms. Calvin seconded the motion. Board approved unanimously.

Arlington-Teosinte Request (vote needed)

The Board reviewed a letter from the Arlington-Teosinte Sister City Project requesting permission to sell craft items and collect the suggested donation at their meeting. Ms. Fennelly moved to approve the exception, Ms. Radochia seconded. Board approved unanimously.

Director's Report

Ms. Nicolay shared that Megan Coffey, has accepted the Teen Librarian position. She impressed the interview committee, with her experience working with teens and energy for teen services. Five architects attended the repointing walk through. GeekCon will be a day long event for all ages taking place on Saturday June 10. Robbins Library celebrated volunteers with an umbrella gift. Fox Library Basement was flooded twice in April related to a faulty pump, and the facilities department has a plan to replace the pump. The Fox Branch manager is investigating furniture for the Adult Section that will provide comfortable seating and charging options.

The Board reviewed the circulation report, and discussed the use of in house circulation data.

Foundation Liaison Update

Ms. Fennelly reported the Arlington Libraries Foundation explored the possibility of the investment of funds. A marketing working group developed an icon and symbol for marketing materials and crafting narratives around the library.

Friends Liaison Updates

The Friends of Robbins Library held their annual meeting and elected a new officer and members at large. The Friends of Fox Library met recently and they reviewed purchasing and upcoming programs.

Communications

The Board received a thank you from Pam Watts Flavin attendance sponsorship at the Mass School Library Conference. The second letter was from the MBLC confirming the second payment of library state aid.

Unanticipated Items

The Meeting Room Use Policy was briefly discussed and added to next month's agenda.

Date of Next Meeting: June 12, 2017

The next meeting will be on Monday June 12, 2017.

Adjournment (vote needed)

Mr. Murphy moved to adjourn. Adjournment was approved unanimously. Meeting was adjourned at 9:03 p.m.

Materials Distributed:

- May 2017 Meeting agenda
- April 2017 Meeting Minutes
- Reimagining Our Libraries Timeline Draft
- Construction Grant Opportunities for Public Libraries in MA
- Reimagining Our Libraries Public Meeting Flyer Draft
- Arlington-Teosinte Sister City Project Letter
- April 2017 Director's Report
- April 2017 Circulation Report